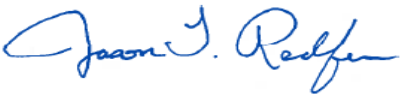




## **AUSTIN TRANSPORTATION DEPARTMENT**

### **Traffic Congestion Action Planning**

SUBJECT:	<b>LANE CLOSURE NOTIFICATION PROCEDURE (LCNP)</b>	BULLETIN No:  ATD-01
	EFFECTIVE DATE: AUGUST 12, 2015      REVISED DATE:	
PREPARED BY:	AUSTIN TRANSPORTATION DEPARTMENT	
MANAGER'S APPROVAL:		
	JASON T. REDFERN, RIGHT OF WAY MANAGEMENT DIVISION	

### **Purpose**

The purpose of this procedure is to establish a consistent and reliable method to notifying emergency and critical service operators of transportation system restrictions, in order to make adjustments needed to optimize traffic operations and services. Adjustments could include traffic signal timing, enhanced public notifications or change routing for emergency or public transportation services.

This procedure is to be utilized by all right of way users (City or private entities), for emergency lane or road closures within all Arterial roadways and for routine operations within Critical Arterials (see exhibit "A").

### **Policy**

- Please call 311 and submit a Lane Closure Notification Citizen's Service Request (CSR) three (3) business days prior to any scheduled closure or re-opening. If this is an emergency operation, call as soon as possible. The following information items will be requested at the time of the call:
  1. Verify whether the closure is "Routine" or "Emergency"
  2. Permit Number (if a routine closure)
  3. Name of the road and closest cross-streets
    - 3.1. Direction of Travel (EB, NB, SB, WB)
  4. Contact information
    - 4.1. Name
    - 4.2. Company/ Entity
    - 4.3. Phone
    - 4.4. E-mail

5. Why the lanes need to be closed
6. Date and duration of closures
7. Type of closure
  - 7.1. Full
  - 7.2. Lane
8. What part of the road will be closed
  - 8.1. Midblock
  - 8.2. Intersection
9. Which lane will be closed
  - 9.1. Inside
  - 9.2. Outside (curb)
  - 9.3. Center
  - 9.4. Left Turn
  - 9.5. Right Turn
  - 9.6. Center Turn

- For changes in project location, phases or completion, call 311 and submit a new CSR form each time.

*\*Please be aware that the director may require the presence of Austin Police Officers, during activities near or within intersections, as deemed necessary for public safety or mobility. For officer availability, please contact 311 and asked to be transferred to the Austin Police Department Special Events Unit\**

*\*\*This procedure does not exempt anyone from following any other established code or criteria requirements. Failure to follow this notification method risks the loss of project time and/ or may incur investigative fees (\$250 per occurrence) for violations of permit terms and conditions\*\**

**Arterial** means any street with striping to provide two-lanes or more of traffic in one direction or streets located in the Central Business District.

**Critical Arterial** means Arterial roadways intended to carry the highest volumes of traffic and provide essential connections to the transportation network. See Exhibit "A" for a complete listing.

**Director** means the director of the Austin Transportation Department.

**Emergency Operations** means operations or repairs of facilities to prevent imminent harm to the health, safety, or welfare of persons or property.

**Routine Operations** means pre-planned infrastructure installation or maintenance operations.

## Exhibit “A”

Critical Arterial	Limits
15th Street	Loop 1 to Interstate 35
26th Street	Guadalupe Street to Interstate 35
5th Street	Loop 1 to Interstate 35
6th Street	Loop 1 to Interstate 35
7th Street	Interstate 35 to US Highway 183
Airport Boulevard	Lamar Blvd to Interstate 35
Barton Springs Road	Loop 1 to Congress Avenue
Braker Lane	Jollyville Road to Cameron Road
Brodie Lane	City Limits to Slaughter Lane
Burnet Road	US Highway 183 to 45th Street
Cameron Road/ Dessau Road	Parmer Lane to 51st Street
Cesar Chavez Street	Loop 1 to Interstate 35
Congress Avenue	11th Street to Ben White Boulevard
Guadalupe Street	Lamar Boulevard to South First Street
Lamar Boulevard	US Highway 183 to Ben White Boulevard
Lavaca Street	Martin Luther King, Jr. Boulevard to South First Street
Manchaca Road	Lamar Boulevard to William Cannon Drive
Martin Luther King Jr Boulevard	Lamar Boulevard to Airport Boulevard
Pleasant Valley Road	7th Street to Oltorf; Ben White Boulevard to William Cannon Drive
Riverside Drive	Lamar Boulevard to State Highway 71
Rundberg Lane	Metric Boulevard to Cameron Road
South First Street	Cesar Chavez Street to Slaughter Lane
Slaughter Lane	Loop 1 to Interstate 35
Southwest Parkway	William Cannon Drive to Loop 1
William Cannon Drive	Southwest Parkway to McKinney Falls Parkway

